

Two by Two: A Call for Servants

Mentor. Model. Multiply

A Volunteer Campaign

Volunteer Position Description & Serving Principles and Guidelines

Position Title: Buddy

Ministry Area: Kid Ministry – Buddy System

Team Leader: Ryan and Hannah Coffey

Contact Info: rytcoffey@gmail.com, hannahjoycoffey@gmail.com

Position Purpose

Provides one-on-one support for children with special needs to ensure they feel included and cared for. Adapts activities to fit the child's abilities and helps them engage with lessons and peers. Serves as an encouraging, patient presence while supporting the Teacher and Assistant.

Key Scripture for This Position

"And the King will answer them 'Truly I say to you, as you did for one of the least of these brothers, you did for me.'"
– Matthew 25:40 (ESV)

Time Commitment

- Arrival Time: 8:45 (1st Service) or 10:30 (2nd Service)
- Serving Time: 9:15 – 10:15 (1st Service) or 11:00 – 12:00 (2nd Service)
- Frequency: As Needed, up to Once a Month

Primary Responsibilities

1. Provide one-on-one attention and support to specific children with special needs on an as-needed basis in the Nursery, Pre-K, and Elementary Classrooms.
2. Maintain communication with parents, teachers, and leaders about each child's specific needs to help develop a personalized support plan for each student.

Serving Principles and Guidelines

- Serve with humility, grace, and a servant's heart.
- Be present and prepared for your area of service as assigned.
- Work in harmony with your team and leaders.
- Represent Christ in your attitude, speech, and actions.
- Follow any ministry-specific instructions provided by your leader.
- Pray for those you serve and for your fellow volunteers.
- Encourage and build up your team members.
- Seek opportunities to mentor and be mentored.

Training & Support

- Initial orientation with: [Ryan and Hannah Coffey](#)
- Ongoing mentoring provided by: [Existing Volunteer](#)
- Shadowing opportunity available: [Yes](#) [Background check required](#)

Two by Two Principle in Action

- Mentor – You will be paired with or mentored by an existing volunteer.
- Model – You will observe and serve alongside your mentor before taking the lead.
- Multiply – After training, you will help train and encourage a new volunteer.

Acknowledgment

I understand my volunteer position and commit to serve faithfully.

Volunteer Signature: _____ Date: _____

Leader Signature: _____ Date: _____