

Two by Two: A Call for Servants

Mentor. Model. Multiply

A Volunteer Campaign

Volunteer Position Description & Serving Principles and Guidelines

Position Title: Elementary Teacher

Ministry Area: Kid Ministry

Team Leader: Ryan and Hannah Coffey

Contact Info: rytcoffey@gmail.com, hannahjoycoffey@gmail.com

Position Purpose

Prepares and teaches Bible lessons, based on provided curriculum, designed to help children grow in their understanding of Scripture and their relationship with God. Leads activities, discussions, worship, and prayer times, while modeling Christlike character. Oversees classroom flow and directs an Elementary Assistant in support roles.

Key Scripture for This Position

“And the child grew and became strong in spirit, and he was in the wilderness until the day of his public appearance to Israel.” – Luke 1:80 (ESV)

Time Commitment

- Arrival Time: 8:45 (1st Service) or 10:30 (2nd Service)
- Serving Time: 9:15 – 10:15 (1st Service) or 11:00 – 12:00 (2nd Service)
- Frequency: Once a Month

Primary Responsibilities

1. Caring for school age children (grades K-5) in the Elementary Classroom.
2. Coordinate with an Elementary Assistant to facilitate an age-appropriate Bible lesson, discussion, worship, snack, and arts and crafts time.

Serving Principles and Guidelines

- Serve with humility, grace, and a servant's heart.
- Be present and prepared for your area of service as assigned.
- Work in harmony with your team and leaders.
- Represent Christ in your attitude, speech, and actions.
- Follow any ministry-specific instructions provided by your leader.
- Pray for those you serve and for your fellow volunteers.
- Encourage and build up your team members.
- Seek opportunities to mentor and be mentored.

Training & Support

- Initial orientation with: [Ryan and Hannah Coffey](#)
- Ongoing mentoring provided by: [Existing Volunteer](#)
- Shadowing opportunity available: [Yes](#) [Background check required](#)

Two by Two Principle in Action

- Mentor – You will be paired with or mentored by an existing volunteer.
- Model – You will observe and serve alongside your mentor before taking the lead.
- Multiply – After training, you will help train and encourage a new volunteer.

Acknowledgment

I understand my volunteer position and commit to serve faithfully.

Volunteer Signature: _____ Date: _____

Leader Signature: _____ Date: _____